

STEP UP!

**Seventy-Ninth Annual Session
California Southern Baptist Convention
Shadow Mountain Community Church, El Cajon
October 21-23, 2019**

Future CSBC Convention Meeting Dates and Sites

2020 – October 26-28 – Clovis

2021 – October 26-27 – West Sacramento

Future SBC Convention Meeting Dates and Sites

2021 – June 15-16 – Nashville, TN

2022 – June 14-15 – Anaheim, CA

2023 – June 13-14 – Charlotte, NC

2024 – June 11-12 – Indianapolis, IN

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2020 CONVENTION OFFICERS

Shawn Beaty, President, Clovis Hills Community Church, 10590 N. Willow Ave., Clovis 93619
Josh Sanchez, Vice President, First Southern Baptist Church, 1275 E. Broadway, Anaheim 92805-4212
Chris Galacia, Music Director, Woodward Park Baptist Church, 1801 E. Teague, Fresno 93720
Beth Ketcheside, Recording Secretary, 678 E. Shaw Ave., Fresno 93710
Deanna Villegas, Assistant Recording Secretary, 678 E Shaw Ave., Fresno 93710
Margie Prout, Assistant Recording Secretary, 678 E Shaw Ave., Fresno 93710
Veronica Morales, Assistant Recording Secretary, 678 E Shaw Ave., Fresno 93710

CONVENTION COMMITTEES

2020

2021

2022

Committee on Board Convention Operations

(L) Sandra Williams (Region 6) Evening Star Missionary Baptist Church, Compton	Joon Choi (Region 3) Chinese Grace Baptist Church, San Francisco	Jason Bryant (Region 2) First Baptist Church, Fair Oaks
Tito Villegas (Region 4) RISE Church, Fresno	Thomas Williams (AL) First Baptist Church, Nipomo	Tim Goree (Region 1) Trinity Baptist Church, Vacaville
Charles Woods (AL) Feather River Baptist Church, Marysville	Steve Jones (Region 5) Crossview Bible Church, Yucca Valley	

Committee on Resolutions, Credentials and Membership

(L) David Joslin (AL) Bethel Baptist Church, Concord	(L) Brenda Banks (Region 5) First Baptist Church, Barstow	(L) Carol Bohrer (AL) New Life Baptist Church, Red Bluff
Israel Kim (Region 7) New Life One Way, Irvine	Francis Chung (Region 6) Mandarin Baptist Church of Los Angeles, Alhambra	(L) John Brady (Region 3) Lifeway Fellowship, Santa Maria
Port Wilburn (Region 3) Rock Harbor Christian Fellowship, San Pablo	Bill Pierce (Region 4) The Avenue, Fresno	Ethan Lawton (Region 1) First Baptist Church, McKinleyville

Committee on Board Nominations

(L) Narri Cooper (Region 7) New Seasons Church, Spring Valley	(L) Jenice Moore (Region 2) Gatetree Baptist Church, Danville	Tim Craig (Region 1) Sutter Baptist Church, Yuba City
Mark Davis (AL) New Heart Community Church, McKinleyville	Ken Campbell (Region 4) Capital City Baptist Church, Elk Grove	Gonzalo (GG) Ferraren (Region 6) First Baptist Church, Artesia
Steve Lennertz (Region 5) Eagle Ridge Church, Menifee	Bekah Faust (Region 4) Trinity Southern Baptist Church, Fresno	

(L) = Layperson

(R) = Region

* = Moved since nomination

CALIFORNIA SOUTHERN BAPTIST CONVENTION EXECUTIVE BOARD

678 East Shaw Avenue
Fresno, California 93710
(559) 229-9533
www.csbc.com

Victor Chayasirisobohn, Chairman

Duane Tadlock, Vice Chairman

Shawn Beaty, CSBC President

Bill Agee, Executive Director

Term Expiring 2020

Timothy Chan (R3/AL), Crosspoint Church of Silicon Valley, Milpitas

(L) **Jane Gross** (R4/AL), Woodward Park Baptist Church, Fresno

Jim Ryan (R6/AL), Heart of the Canyons Church, Santa Clarita

Derk Schulze (R1/AL), Sunny Brae Church, Arcata

(L) **David Spear** (R7/AL), Summit Point Church, San Diego

Donald St. John Jr. (R1/RR), First Southern Baptist Church, Red Bluff

(L) **Duane Tadlock** (R2/RR), 14th Avenue Baptist Church, Sacramento

Term Expiring 2021

Daniel Cassels (R3/RR), Life Way Fellowship, Santa Maria

(L) **Susan Roper** (R5/RR), Eagle Ridge Church, Menifee

(L) **Barbara Smith** (R5/AL), Immanuel Baptist Church, Highland

Kyle Windsor (R3/AL), Community Christian Church, Morgan Hill

Charles Woods (R1/RR), Feather River Baptist Church, Olivehurst

Term Expiring 2022

Bushawn Carpenter (R5/AL), Total Restoration Church, Barstow

Gregory Davidson (R1/AL), Trinity Baptist Church, Vacaville

Matt Lawson (R6/RR), Story City Church, Burbank

Jeff Lettow (R7/RR), First Baptist Church, Lemon Grove

Jason Mahill (R4/RR), Harvest Community Baptist Church, Corcoran

Andy Prince (R4/AL), Grace Baptist Church, Bakersfield

Jonathan Sakovich (R6/RR), First Baptist Church of Walnut Valley, Walnut

Term Expiring 2023

Victor Chayasirisobohn (R7/RR), First Southern Baptist Church, Anaheim

(L) **Becky Duron** (R5/AL), The Vine Church, Rancho Cucamonga

Dale Garland (R5/AL), Hope in the Valley Baptist Church, Hemet

(L) **Brent Ives** (R2/RR), Southwinds Church, Tracy

Kendrick Neal (R6/AL), Calvary Church, West Hills

Eddie Pate Jr. (R5/RR), First Baptist Church, Barstow

David Yi (R3/RR), New Vision Church, Milpitas

(L) Indicates a layperson

R1-R7 = Region; AL = At Large Member; RR = Regional Representative

Executive Board Staff

** Denotes persons who serve in volunteer, consultant or Mission Service Corps roles, but are not employees of CSBC.*

Administrative Team

Executive Director – **Bill Agee**
 Executive Assistant – **Beth Ketcheside**
 Associate Executive Director – **Pete Ramirez**
 Executive Assistant – **Deanna Villegas**
 Ministry Specialist, Human Resources and Church Compliance – **Max Herr**

Business Services Team

Business Services Team Leader and Chief Financial Officer – **Marc Tempesta**
 Executive Assistant – **Margie Prout**
 Controller – **Sally Cook**
 Accountant – **Sharyl Wright**
 Applications Data Specialist – **Steve Foss**
 Ministry Assistant – **Karen Ehrlich**
 Facility Services Coordinator – **Kathy Pine**

Jeness Park Christian Camp (through June 2020)

29005 Highway 108, Cold Springs 95335
 800.258.7554; 209.965.3735 FAX 209.965.4179;

Administration:

Barry Lloyd, *Camp Director*
Anthony Beaird, *Sales/Marketing*
Michelle Veach, *Office Staff*

Facilities:

Bryon Mills, *Facilities Manager*
Shawn Keller, *Maintenance*
Larry Pacheco, *Maintenance*
Deborah Alexander, *Accommodations Lead*
Miles Thomazin, *Guest Services Assistant*

Food Services:

Jonathan Garcia, *Shift Cook*
Josh Rowton, *Shift Cook*
Bruce Rohr, *Cook*

Guest Services/Adventure Recreation:

Bob Veach, *Guest Services Manager*
Diane Mills, *General Store Manager*
Nathan Rohr, *Recreation Coordinator*

Church Planting Initiatives TeamChurch Planting Initiatives Team Leader – **Ross Shepherd**Administrative Assistant – **Veronica Morales**Ministry Assistant – **Ann Ehrlich****NAMB Church Planting Catalysts:****Linda Bergquist**

Bay Area

233 Chester Ave., San Francisco 94132; 415.359.3397

Howard Burkhart

Replant Specialist

229 West G St., Benicia 94510; 707.746.8782

Jimmie Davidson

Multi-Ethnic: Long Beach Harbor

257 S. Spring St., Apt. 4G, Los Angeles 90012; 276.492.3309

Thien Doan

Church Base CPC; Orange County

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Moises Garcia

Church Based CPC; Central Valley, Kern County & Mid-Valley

2033 S. Cedar Ave., Fresno 93702; 971.322.8104

David P. Godoy

Hispanic/Multi; Ethnic; San Diego

650 Summer Way, Unit 4, Oceanside 92058; 760.405.4019

Michael Kell

Multi-Ethnic: Inland Empire

15371 Avenida De Portugal, Moreno Valley, 92555; 951.217.3857

Jared Osselaer,

Multi-Ethnic: Los Angeles

12821 Jollette Ave., Granada Hills 91344; 760.201.7896

Kirk Overstreet

Set Free USA

10791 Morning Ridge Dr., Moreno Valley, CA 92557; 909.615.0427

Church Revitalization Initiatives Team

Church Revitalization Initiatives Team Leader – **Ralph Neighbour**

Music & Worship Specialist – **Roger Byrd**

Certified Ministry Assistant – **Katheryn Vana**

Ministry Assistant – **Beverly Regensberg**

Church Revitalization Initiatives Team Field Staff

***Jerry McCullah**, *Prayer Consultant*

15724 Calle Hermosa, Green Valley 91390; 661.270.9671

***Neil Walker**, *Collegiate Campus Ministry Coordinator*

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California State University, Chico

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***Neil Walker**

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Communications Team

Communications Team Leader – **Terry Barone**

Marketing Manager – **Anthony Beard**

Administrative Assistant – **Linda Barone**

Website Coordinator – **Lindsay Haussler**

Disaster Relief Ministries

Disaster Relief Ministries Leader – **Mike Bivins**

Evangelism & Missions Initiatives Team

Evangelism & Missions Initiatives Team Leader (Interim) – **Pete Ramirez**

Administrative Assistant – **Rosalinda Mendez**

Migrant Ministries – **Oscar Sanchez**

Small Church Initiatives Team

Small Church Initiatives Team Leader – **Ken Sartain**

DIRECTORS OF ASSOCIATIONAL MISSIONS

- J Ballard** (Feather River Association)
P. O. Box 805, Portola, 96122; (530) 515-0014
- Randy L Bennett** (Kern County Association)
25 Garnsey Ave., Bakersfield 93309-1842; (661) 325-1265
- Jason Blankenship** (Mid-Valley Association)
678 E Shaw Ave., Fresno 93710; (559) 292-0290
- John Bohrer** (Shasta Association)
330 Kaer Ave., Red Bluff 96080; (530) 200-4112
- Bill Campbell** (Delta Valley Association)
PO Box 690577, Stockton 95269-0577; (209) 476-9235
- Scott Capshaw** (Tahoe Association)
PO Box 409, Tahoe City 96145-0409; (530) 523-3095
- Michael Carlisle** (San Diego Association)
4608 Gardena Ave., San Diego 92110-3519; (619) 275-2550
- Christopher Codrington -- Co-Interim** (LAX Urban Center)
- Quentin Oden -- Co-Interim** (LAX Urban Center)
9520 Redfern Ave., Inglewood 90301-3628; (310) 671-4772
- Michael Cook** (Mother Lode Association)
P.O. Box 388, San Andreas, 95249; 805-709-1538
- Mark Davis -- Moderator** (North Coast Association)
2450 Alliance Road, Arcata 95521; 707-845-3083
- Gil De La Rosa -- Interim** (Gold Coast Association)
241 West Hill St., Oxnard 93033; (909) 815-1373
- Rod D. Earls -- Interim** (Central Valley Association)
2831 N Berkeley Ave., Turlock 95382-9150, (209) 667-2903
- Sal Fernandez** (Sequoia Association)
PO Box 3868, Visalia, 93278; 559.707.8518
- G. G. Ferraren -- Interim** (Los Angeles Association) **1**
9617 Lakewood Blvd., Downey 90240-3308; (562) 869-5391
- Mark Gayden** (Long Beach Harbor Association)
4508-A Atlantic Ave. #101, Long Beach 90807; (562) 884-2517
- J. Gregory Holmes** (Mendo Lake Association)
PO Box 1088, Lucerne 95458; (707) 322-2985
- Deryl Lackey** (Inland Empire Association)
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- Bob Lawler** (Redwood Empire Association)
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- Richard Moore -- Moderator**, (Trinity Association)
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- T A Nguyen** (San Fernando Valley Association)
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- Ken Patton -- CO-DOM** (CostaMeda Association)
- Jack Roberts -- CO-DOM -- Church Planting** (CostaMeda Association)
PO Box 6500, Concord 94524-1500; (925) 429-5314
- Ron Prosize** (Sacramento Region Network)
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- Michael Proud, Jr.** (Orange County Association)
250 N Golden Circle Drive Ste. 101, Santa Ana 92705-4022; (714) 547-5409
- Ryan Rindels -- Moderator** (Golden Hills Association)
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- Charles J. Speelman** (High Desert Association)
11783 Amethyst Road, Victorville 92392; (760) 949-8979 x 104
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- Port Wilburn** (East Bay Association)
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- Port Wilburn** (San Francisco Peninsula Association)
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- Charles Woods** (Sierra Butte Association)
PO Box 1316, Gridley 95948; (530) 846-7222

THE BAPTIST FOUNDATION OF CALIFORNIA

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Board of Directors:

Bob Brown, Chairman

Susan Morris, Vice Chairman

Term Expiring 2020

Bruce McAbee, Woodward Park Baptist Church, Fresno

Dennis Schmierer, Woodward Park Baptist Church, Fresno

Gregory Perkins, The View Church, Menifee

Martin Stoops, Park Hill Baptist Church, Kansas City, MO

Term Expiring 2021

Dan Bandy, Trinity Southern Baptist Church, Fresno

Susan Morris, NorthPointe Community Church, Fresno

Brian Kennedy, Mt. Zion Baptist Church, Ontario

Michael Hooper, El Camino Baptist Church, Sacramento

Term Expiring 2022

Floyd Clark, Mt. Zion Baptist Church, Ontario

Johnny Mendez, Crosspoint Church, Fresno

Nancy Whitehead, Connections Church, Kapolei, Hawaii

Rick Kasel, Shepherd Church, Porter Ranch

Term Expiring 2023

Jeffrey Pih, Mandarin Baptist Church of Los Angeles, Alhambra

Larry Hodges, NorthPointe Community Church, Fresno

Bob Brown, Trinity Baptist Church, Kerrville, TX

Michael Proud, Crossroad Church, Tustin

BAPTIST FOUNDATION STAFF

Jonathan Jarboe, President and Chief Executive Officer

Thomas Jones, Senior Vice President and Chief Operations Officer

Ernest Ong, Vice President and Chief Financial Officer

Doug Griffin, Vice President and General Counsel

Robert Duncan, Vice President and Chief Investment Officer

Ty Salter, Vice President and Chief Credit Officer

CALIFORNIA BAPTIST UNIVERSITY

8432 Magnolia Avenue, Riverside 92504; 877.228.3615; FAX 951.351.1808; website: www.calbaptist.edu

Term Expiring 2020

Joshua Daffern, Centreville Baptist Church, Centreville, VA

Steve Davidson, Clovis Hills Community Church, Clovis

William Eng, Chinese Baptist Church of Orange County, Anaheim

Eydie Miskel, Saticoy Church - Ventura

Gus Reyes, North Dallas Family Church, Dallas, TX

Wayne Reynolds, Immanuel Baptist Church, Highland

Bart Shifter, New Hope Community Church, Chula Vista

Jim Williams, Clovis Hills Community Church, Clovis

Term Expiring 2021

Brian Chelette, Sandals Church, Riverside

Heather Dean, Calvary Baptist Church, Modesto

David Kennedy, Center Point Church, Lexington, KY

Phoebe Lambeth, The Disciple Center, Anaheim

Mike Poma, Pathway Church, Redlands

Walter Price, Fellowship Church, Beaumont

J.T. Reed, Sandals Church, Riverside

Mike Staver, Scottsdale Bible Church, Scottsdale, AZ

Term Expiring 2022

Anthony Dockery, St. Stephen Missionary Baptist Church, La Puente

Chuck Doremus, Valley Baptist Church, Bakersfield

Margaret Hollis, Shoreline Baptist Church, Fountain Valley

Stacy Johnson, First Baptist Church, San Jacinto

Robert Mohn, The Grove Community Church, Riverside

Charlie Moulton, Lakeshore City Church, Corona

Mike Procter, Sunset Hills Baptist Church, Anchorage, AK

Gary Vick, Valley Baptist Church, Salinas

John Wells, The View Church, Menifee

Term Expiring 2023

Josh De La Rosa, Orangecrest Community Church, Riverside

Nathan Granillo, Pathway Church, Redlands

Tom Hixson, Magnolia Church, Riverside

Hilda Kennedy, Mt. Zion Baptist Church, Ontario

Chrystal Kern, Ramoth Baptist Church, Stafford, VA

Tom Lance, The Grove Community Church, Riverside

Nancy Mellinger, Magnolia Church, Riverside

Mike Nolen, Southwinds Church, Tracy

Richard Yu, Mandarin Baptist Church of Los Angeles, Alhambra

CALIFORNIA SOUTHERN BAPTIST CONVENTION

Bill Agee, Executive Director, Fresno

Shawn Beaty, President, Clovis

CALIFORNIA BAPTIST UNIVERSITY STAFF

Ronald L. Ellis, President

Russell R. Tuck, President Emeritus

Chuck Sands, Provost and Vice President for Academic Affairs

Mark Howe, Vice President for Finance and Administration

Paul Eldridge, Vice President for University Advancement

Kent Dacus, Vice President for Enrollment and Student Services

Pamela Daly, Vice President for Online and Professional Studies

Adam Burton, Esq., Vice President and General Counsel

Larry Linamen, Vice President for Global Initiatives

Taylor Neece, Dean of Admissions

CALIFORNIA BAPTIST UNIVERSITY FOUNDATION

Paul Eldridge, President

SOUTHERN BAPTIST CONVENTION BOARDS AND AGENCIES

Executive Committee, SBC, 901 Commerce St., Suite 700, Nashville, TN 37203-3699; 615.244.2355; www.sbc.net; Ronnie Floyd, President & CEO

Gateway Seminary, 3210 E. Guasti Road, Ontario 91761-8642; 909.687.1800; www.gs.edu; Jeff Iorg, President

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GuideStone Financial Resources, 5005 LBJ Freeway, Suite 2200, Dallas, TX 75244; 888.984.8433; www.guidestone.org; O.S. Hawkins, President - Chief Executive Officer

International Mission Board, 3806 Monument Ave., Richmond, VA 23230-0767; 804.353.0151; www.imb.org; Paul Chitwood, President

LifeWay Christian Resources, One LifeWay Plaza, Nashville, TN 37234; 615.251.2000; 800.458.2772; www.lifeway.com; Ben Mandrell, President and CEO

North American Mission Board, 4200 North Point Parkway, Alpharetta, GA 30022-4176; 800.634.2462; www.namb.net; Kevin Ezell, President

Southern Baptist Foundation, 901 Commerce St., Suite 600, Nashville, TN 37203; 800.245.8183; www.sbfdn.org; Warren Peek, President & CEO

The Ethics & Religious Liberty Commission, 901 Commerce St., Suite 550, Nashville, TN 37203-3696; 615.244.2495; www.erc.com; Russell Moore, President

Washington Office

505 Second St. NE, Washington, DC 20002; 202.547.8105

Woman's Missionary Union, P.O. Box 830010 (100 Missionary Ridge), Birmingham, AL 35283-0010; 205.991.8100; 800.968.7301; www.wmu.com; Sandra Wisdom-Martin, Executive Director

OTHER ORGANIZATIONS**CSBC PASTORS' CONFERENCE OFFICERS**

Ben Skaug, President, Immanuel Baptist Church, 28355 Base Line St., Highland 92346, 909.425.1777

CALIFORNIA BAPTIST FELLOWSHIP OF CHURCH MUSICIANS

Roger Byrd, Advisor, CSBC, 678 E. Shaw Ave., Fresno 93710; 559.256.0857

CSBC WOMAN'S MISSIONARY UNION OFFICERS

Margaret Collins, President, St. Stephen Missionary Baptist Church, 1720 Walnut Ave., La Puente 91744-1272

Sandra Hughes, Vice-President, Mountain View Southern Baptist Church, PO Box 2963, Lake Isabella 93240-2963

Beverly Regensberg, Secretary, LifeWay Baptist Church, 4529 W. Bullard Ave., Fresno 93722

CALIFORNIA COUNCIL ON ALCOHOL PROBLEMS

James B. Butler, Executive Director, 803 Vallejo Drive, Sacramento 95818; 916.441.1844; www.calcap.org

CALIFORNIA FAMILY COUNCIL

Jonathan Keller, Chief Executive Officer, P.O. Box 7937, Fresno 93747; 866.866.7993; www.californiafamily.org

CONSTITUTION OF CALIFORNIA SOUTHERN BAPTIST CONVENTION

ARTICLE I. NAME

This body shall be known as California Southern Baptist Convention.

ARTICLE II. PURPOSE

Section 1. This Convention serves our culturally diverse congregations as we fulfill The Great Commandment and The Great Commission.

Section 2. This Convention is an independent Baptist group and shall achieve its objectives through such means as the Convention alone determines.

Section 3. This Convention shall have no ecclesiastical authority whatsoever, and shall never assume to write creeds or to exercise judicial or legislative control over the churches.

Section 4. This Convention recognizes the Southern Baptist Convention as the primary instrument used by Baptists to further the cause of Christ on a worldwide basis. The Convention pledges its loyalty and support to the purposes served by the Southern Baptist Convention and recognizes that there exists a spirit of cooperation between this Convention and the Southern Baptist Convention for the fulfillment of those purposes.

ARTICLE III. MEMBERSHIP

Section 1. This Convention shall be composed of Messengers who are members in good standing of Baptist churches cooperating with the Convention and who have been elected and certified by those churches.

Section 2. As an independent Baptist group, the Convention reserves the right to determine what constitutes a cooperating Baptist church. Churches shall be considered cooperating which are in sympathy with the purpose of this Convention, having contributed financially to the work of the Convention through the Cooperative Program and/or California Mission Offering during the 12 months previous to the month of the annual meeting, and who are in agreement with *The Baptist Faith & Message* as adopted by the Southern Baptist Convention. The Convention shall be the final judge of the qualifications of its members.

Section 3. The Cooperative Program is defined as undesignated, unrestricted financial gifts through the state convention for world missions.

Section 4. Each cooperating Baptist church having two hundred (200) members or less shall be entitled to three (3) Messengers; each having more than two hundred (200) shall be entitled to an additional Messenger for each additional one hundred (100) members or fraction thereof until the maximum of ten (10) is reached.

Section 5. Messengers shall be the members of the California Southern Baptist Convention. The membership of a Messenger shall commence upon the beginning of the session of the Convention to which the Messenger is elected and certified, and shall expire upon the final adjournment of that session.

ARTICLE IV. OFFICERS

Section 1. The officers of the Convention shall be a president, a vice president, a music director, a recording secretary, assistant recording secretaries, and the Executive Director. Only qualified messengers who are not employed by the Executive Board can be elected to the offices of president, vice president, and music director.

Section 2. Officers shall be chosen no later than the last evening session of the Convention. They shall be nominated separately and elected separately. Nominations shall be from the floor with the exception of the recording secretary and assistant recording secretaries, who shall be nominated by the Executive Director, and the music director, who shall be nominated by the Committee on Convention Operations. Election shall be by ballot except when there is a single nominee for an office, in which case the president shall instruct the recording secretary to cast a unanimous ballot for the nominee. If an officer candidate does not receive a majority of votes cast on the first ballot, subsequent ballots shall carry the names of those who are included in the top fifty percent (50%) of the totals cast in the previous ballot.

Section 3. The officers, with the exception of the Executive Director shall be elected annually by the Messengers of the Convention and shall hold their respective offices until their successors are elected. Terms of office shall commence at final adjournment of the Convention in session at the time of election and shall not exceed two successive terms with the exception of the recording secretary and assistant recording secretaries. In case of death, disability of, or other causes making necessary the retirement of the president, the vice president shall succeed. The Executive Board may determine when an office is vacant due to the disability or other causes of the incumbent.

Section 4. The president shall preside over all deliberations of the Convention and shall perform such other duties as may be customary to the position or as determined in the Bylaws or by resolution, and shall, by his election become an ex officio member of the regular Convention committees and boards, excluding those of separately incorporated agencies and institutions.

Section 5. The vice president may, in the absence of the president or when requested by the president, preside over the Convention and shall perform such other duties as may be provided in the Bylaws or as requested by the president.

Section 6. Should the president and vice president be unable to serve, the duties of president shall devolve upon the chairman of the Executive Board until the Executive Board shall elect an interim president.

Section 7. The music director shall plan, coordinate and direct the music at the Convention and shall perform such other duties as may be provided by the Bylaws or as requested by the president.

Section 8. The recording secretary shall keep accurate and faithful minutes of all sessions of the Convention and shall cause these to be published in suitable form in the Annual of the Convention, together with such other information as the Convention or the Executive Board of the Convention deems necessary and proper.

Section 9. The Executive Director shall be elected by the Executive Board for an indefinite term.

Section 10. The chief executive officer of the Convention shall be the Executive Director. He shall supervise and administer all the affairs of the Convention and all its activities and shall represent and carry out the policies of the Convention and of the Executive Board. He shall be an ex officio member of all boards and standing committees, including those of separately incorporated agencies and institutions.

ARTICLE V. COMMITTEES AND BOARDS OF THE CONVENTION

Section 1. The procedures of organization for electing members to standing committees and boards of the Convention shall be established in the Bylaws of the Convention. The plan of organization for standing committees of the Convention shall be established in the Bylaws of the Convention. The plan of organization for the Executive Board of the Convention, the The Baptist Foundation of California Board and California Baptist University Board shall be established in their respective Bylaws.

Section 2. Special committees shall serve for one (1) year or less as provided in the implementing actions creating such committees.

Section 3. The members of all standing committees (except the Committee on Nominations) and the permanent boards of the Convention shall be elected by the Convention. Interim vacancies on all boards may be filled only by the Executive Board of the Convention. Interim vacancies on committees may be filled by presidential appointment and in either case, such appointments will prevail only until the next annual session.

Section 4. Boards shall report annually to the Convention in the manner specified by the Executive Board of the Convention unless the Convention itself directs otherwise.

Section 5. Each committee and board of this Convention shall supply the Executive Director with an official copy of its charter or other legal evidence authorizing its establishment and a copy of its Bylaws, as well as copies of the official minutes of their regular and special meetings. The Executive Director shall maintain these in a manner that is readily available to all members of cooperating California Baptist churches at the state offices of the Executive Board of the Convention.

Section 6. All changes in the Articles of Incorporation of auxiliary boards and agencies of the Convention shall be subject to approval by the Executive Board.

Section 7. After consulting with the The Baptist Foundation of California and/or California Baptist University in advance concerning any and all proposed changes that may affect the Foundation and/or the University, the Executive Board shall review and make appropriate recommendations to the Convention with respect to any proposal or action that changes or affects in any significant way the relationships between the Convention and the The Baptist Foundation of California and/or California Baptist University.

ARTICLE VI. THE EXECUTIVE BOARD OF THE CONVENTION

Section 1. The Executive Board of the Convention shall serve as the Convention *ad interim*, as the Convention's principal advisory committee on total program, and as the Convention's operating board for Convention-sponsored general programs not specifically assigned elsewhere. The Executive Board will have authority to act for the Convention between its sessions except that it cannot impose its will upon the Convention by contravening any action of the Convention taken at its regular session.

Section 2. There shall be at least seven (7) geographic regions from which Executive Board membership shall be determined. The Messengers to the Convention shall determine the number and boundaries of regions.

Section 3. The Executive Board shall consist of twenty-eight (28) members, elected at the annual meeting. There shall be two members on the Executive Board from each region of the state. The remaining board members will be selected from throughout the state at-large. One fourth (1/4) of the Board shall retire each year. A member elected to serve a full term on the Executive Board shall be eligible for reelection to a second full term on the Board. A member elected for two successive terms on the Executive Board shall not be eligible to succeed himself until one (1) year has passed. In the event a member moves within the state, he shall serve out his full term. The president of the Convention shall be an ex officio member of the Executive Board. The members of the Executive Board shall be the directors of the Convention.

Section 4. The Convention shall annually elect members to fill all vacancies in the Board.

Section 5. The elected officers of the Executive Board of the Convention shall consist of a chairman and a vice chairman chosen annually by the membership of the Executive Board. They shall have the duties customarily associated with such positions. The Board itself shall elect an Executive Director for an indefinite term.

Section 6. The Executive Board itself shall determine its time of meeting, organization, and method of procedure subject to this Constitution and the Convention's Bylaws.

Section 7. The Executive Board of the Convention shall report annually to the Convention concerning the total Convention program, the operating programs entrusted to the Board, and such other matters as the Board deems necessary and proper.

Section 8. The Executive Board of the Convention shall recommend annually to the Convention the appropriation or allocation of undesignated financial resources of the Convention. All designated funds shall be distributed as designated.

Section 9. The Executive Board of the Convention shall serve as the general corporate authority of this Convention. The Convention alone shall authorize new auxiliary corporations and these only after a recommendation is sought from its Executive Board and favorable action by two successive annual Conventions.

Section 10. No person employed by the Executive Board or agencies of this Convention, nor any person whose compensation is paid directly or indirectly in whole or in part, out of financial aid from this Convention, shall be eligible for election to the Executive Board. This shall not include contributions from the California Southern Baptist Convention to ministerial annuity programs.

ARTICLE VII. THE DENOMINATIONAL PAPER

Section 1. *The California Southern Baptist* shall be the official paper of this Convention.

Section 2. The Executive Board of this Convention shall be responsible for the conduct of this program. The Editor shall be elected by the Executive Board of the Convention for an indefinite term. The Board shall not make him responsible for Editorial policy to other than the Board itself through one of its committees.

ARTICLE VIII. MEETINGS

Section 1. The Convention shall meet in regular or special session at such time and place as shall be determined by the Convention. Notice of the time and place of each regular and special session of the Convention shall be published at least once in *The California Southern Baptist* no less than thirty days prior to the date of the session.

Section 2. The president, upon approval of the Executive Board of the Convention, may call the Convention into special session. The Board shall establish the time and place of the regular session if the Convention fails to act, or if grave conditions arise subsequent to adjournment that makes the previous choice of the Convention wholly undesirable.

ARTICLE IX. AMENDMENTS

Section 1. This Constitution may be amended at any annual session of the Convention, or at a special session called specifically for that purpose by two thirds (2/3) of the Messengers present and voting, provided:

The proposed amendment to be presented in writing at any session of the previous Convention and voted by the next annual Convention as presented in the order of business adopted by the Convention.

Section 2. Section 3 of Article II shall not be changed or amended but shall be held inviolate.

Revised 10/19

BYLAWS OF CALIFORNIA SOUTHERN BAPTIST CONVENTION

ARTICLE I. PARLIAMENTARY LAW AND CUSTOM

Section 1. Robert's Rules of Order (latest revised edition) shall be recognized as the standard authority to guide the Convention on questions of parliamentary law and custom.

Section 2. Messengers registered and present shall constitute a quorum for the transaction of business by the Convention. The minutes of the Convention shall indicate that a quorum was present for all sessions.

Section 3. No person addressing the Convention may speak more than twice on the same subject until all others desiring to speak have spoken, or by consent of the body.

Section 4. The president is charged at all times with the maintenance of decorum and order.

Section 5. All items of miscellaneous business coming before the Convention that are duly moved and seconded shall be referred, without debate, to the Committee on Convention Operations for a time of consideration. The committee will then select a time and inform the Convention when each item of miscellaneous business will be considered and acted upon by the Convention. (The committee will not have authority to keep any matter from the Convention once it has been moved and seconded and referred to the committee.) In the last session of the Convention during the miscellaneous business period, items of new business could be considered by a majority vote of the Messengers present.

Section 6. The Convention shall express its official position only through its Constitution, Bylaws, and implementing actions. The acceptance of a report shall not, in the absence of implementing actions, be construed as authorizing action by Convention committees, boards, and agencies.

Section 7. Voting by proxy shall not be permitted.

ARTICLE II. PERMANENT PLAN OF ORGANIZATION OF THE CONVENTION AND ITS COMMITTEES AND BOARDS

The permanent organization of the Convention shall be as follows:

- A. Executive Board
- B. Board of Trustees, California Baptist University
- C. Board of Directors, The Baptist Foundation of California
- D. Committee on Nominations
- E. Committee on Convention Operations
- F. Committee on Resolutions and Credentials

ARTICLE III. COMPOSITION AND DUTIES OF COMMITTEES AND BOARDS

Section 1. The composition and duties of boards of trustees of agencies and institutions of this Convention shall be clearly set forth in the Convention actions authorizing their establishment and included subsequently in appropriate form in their respective corporate charters. All corporate charters and amendments thereto shall be expressly approved by the Convention or by the Executive Board of the Convention.

Section 2. The Committee on Nominations shall be composed of nine (9) members, one from each region and two members selected at-large. One-third shall be appointed annually by the president in consultation with the vice president. It shall nominate to the Convention all members of standing committees of the Convention and may nominate the membership of special committees if so directed by the Convention. It shall nominate to the Convention all members of the Executive Board of the Convention, the Board of Trustees for California Baptist University, and the Board of Directors for The Baptist Foundation of California. No member of this committee may begin service on any board or the Committee on Convention Operations until one (1) year has passed following his term of service on the committee.

Section 3. The Committee on Convention Operations shall be composed of nine (9) members, one elected from each region and two selected at-large. The vice president and the music director shall be members ex officio of this committee. It shall present to the opening session of the Convention for adoption a recommended agenda for the Convention session. It shall enlist parliamentarians for annual sessions and shall guard jealously the schedule adopted by the Convention. It shall recommend the preacher and alternate for the Convention. It shall recommend the music director for the Convention. It shall recommend date and place for each annual meeting.

Section 4. The Committee on Resolutions and Credentials shall be composed of nine (9) members, one elected from each region and two selected at-large. It shall be responsible for initiating, reviewing, commenting on, and recommending Convention action on all resolutions. It shall be responsible for accreditation of Messengers to the Convention. It shall recommend action to the Convention concerning disputes as to status of Messengers.

Section 5. Throughout the year the Executive Board shall confer to make decisions regarding membership status of churches wishing to affiliate with the Convention, reporting its actions to the Convention annually.

Section 6. The financial transactions of all standing and special committees of the Convention shall be conducted only in accordance with policies and procedures established by the Executive Board of the Convention. The Executive Board shall retain authority over the custody and disbursements of all funds made available for expenses of committees of the Convention and the Convention itself.

Section 7. Trustees of corporate boards established under authority of the Convention shall be responsible for initiating charter amendments whenever such action is necessary to make charter provisions consistent with actions of the Convention.

Section 8. An ex officio member shall have full privileges unless otherwise designated.

ARTICLE IV. MEMBERSHIP OF COMMITTEES AND BOARDS

Section 1. All members of committees and boards shall be members of Baptist churches cooperating with the California Southern Baptist Convention, with the exception of up to three (3) The Baptist Foundation of California Directors; up to eight (8) California Baptist University global trustees who shall, however, be members of Southern Baptist churches within the United States or churches cooperating with their respective Baptist Conventions outside the United States; and up to four (4) positions reserved exclusively for California Baptist University evangelical trustees, who shall be active members of an evangelical church and in agreement with *The Baptist Faith & Message*. The total number of authorized members on the board of California Baptist University shall be 40. The total number of authorized members on the board of The Baptist Foundation of California shall be 16.

Section 2. The Convention affirms its adherence to the policy of periodic rotation of the membership of its committees and boards.

Section 3. The terms of committees and boards shall be established as three (3) years for committees and four (4) years for boards. A member elected for a full term on a committee shall not be eligible to succeed himself until one (1) year has passed. A member elected for a full term on any board shall be eligible for re-election to a second full term on that board. A member elected for two successive terms on any board shall not be eligible to succeed himself until one (1) year has passed. A person shall not be elected to serve on any committee, on the Executive Board, or as a non-global trustee of any board, before a minimum of six (6) months as a member of a church cooperating with the California Southern Baptist Convention.

Section 4. The Executive Board shall be limited to one (1) person serving from any church at any time. The The Baptist Foundation of California Board of Directors and the California Baptist University Board of Trustees respectively shall be limited to two (2) persons serving from any church.

Section 5. Membership on any board not exceeding one year shall not bar election to a full term at the next annual session.

Section 6. One-third (1/3) or more of the membership of each committee and one-fourth (1/4) or more of each board shall be elected at each annual regular session of the Convention by vote of a majority of the Messengers present and voting. The membership of committees and boards shall be composed of two groups, pastors and church-

related vocational workers, and laypersons, with neither group to have more than three-fourths (3/4) of the particular board or committee membership.

Section 7. Membership on a Convention standing or special committee, except the Committee on Nominations, shall not bar service on any Convention board. However, no person shall be permitted to serve on more than one board at a time.

Section 8. The Convention may remove a board member or declare vacant the board of auxiliary corporation, in the following manner.

- A. The Convention may remove any one or more members of the Executive Board, of the Board of Directors of The Baptist Foundation of California, or of the Board of Trustees of California Baptist University, at any time, by two-thirds (2/3) vote of the Messengers present and voting at a duly called and held session of the Convention at which a quorum is present.
- B. The Convention reserves to itself the right to declare vacant the entire board of directors of any of its auxiliary corporations. In the unlikely event it shall be necessary for the Convention to initiate action to vacate the board of directors of an auxiliary corporation, a seventy-five percent (75%) majority vote of those present and voting shall be necessary for such motion to carry. Upon passage of such a Convention action, the Executive Board shall automatically serve as the board of directors of the subject corporation until such time as the Convention elects a new board of directors.

Section 9. All persons regularly elected or appointed to committees and boards shall be elected or selected on the day preceding final adjournment of the Convention, with their terms commencing upon final adjournment of the Convention at which they are elected. The Committee on Nominations shall present its reports to the Convention of persons nominated for election to committees and boards. Additional nominations may be made only in accordance with the following procedures: Any Messenger to the Convention may nominate one or more persons for election to one or more committees or boards at the time the report of the committee presenting nominations for election to such committee or board is made to the Convention. Each person nominated to a committee or board by a Messenger shall be nominated as a substitute for a person nominated in the committee report. When one or more persons are nominated as a substitute for a person nominated in the committee report, the person receiving a majority of the votes cast shall be elected.

Section 10. Each committee of the Convention shall elect its own officers under its own rules and regulations. The Executive Director of the Executive Board, or the members of his staff assigned by the Executive Director, shall serve with each committee of the Convention as liaison.

Section 11. The Executive Director of the Convention or his designee shall call together the members and preside at the initial meeting of newly authorized committees and boards until such times as a presiding officer is elected.

Section 12. The term of service for officers of standing committees of this Convention shall be one (1) year with the option of election to one additional term, not to exceed two (2) successive terms. The term of service for officers of boards of this Convention shall be one (1) year with the option of election to two, additional, one-year terms, not to exceed three (3) successive terms.

Section 13. Boards and committees of this Convention may appoint persons other than members to special limited-purpose subcommittees and advisory committees, provided such persons shall serve only in an advisory capacity and shall never be permitted to vote at meetings of the authorizing committee or board.

Section 14. Employees of the state Executive Board shall not be elected to serve on any board or committee. If an individual serving on any committee or board is employed by the Executive Board, he shall resign his place on the committee or board. Persons receiving church pastoral aid are not considered state Executive Board employees.

ARTICLE V. FINANCIAL PLAN

Section 1. The Convention recognizes the importance of the Cooperative Program as the primary mode of financing the work of the Convention.

Section 2. The Convention recognizes the right of every Baptist and every Baptist group to determine the method or methods through which stewardship obligations are fulfilled.

Section 3. The Convention endorses the policy of limited special offerings to permit Baptists who are so inclined to contribute directly to programs in which they have a special interest or concern, provided such offerings do not adversely affect the Cooperative Program.

Section 4. The Convention reserves unto itself the right to determine which of its agencies shall be permitted to participate in special offerings and to what degree.

Section 5. No agency of the Convention other than California Baptist University may approach churches, associations, or other groups for gifts except with the approval of the Convention itself, or its Executive Board.

Section 6. No agency or institution of the Convention shall, without approval of the Convention or its Executive Board, obligate itself to aggregate debt service exceeding 15 percent of its annual operating budget.

Section 7. The Convention authorizes its Executive Board, under emergency conditions, to alter, change, or reduce Cooperative Program allocations approved by the Convention, provided the Executive Board report to the next Convention the basis for its action and the results achieved.

Section 8. The Convention authorizes its Executive Board to make reasonable inquiries at any time of any Convention-sponsored agency or institution as to its adherence to financial policies of the Convention.

Section 9. No agency or institution of the Convention shall, without the approval of the Convention or its Executive Board, pledge directly or indirectly the faith and credit of the Convention.

Section 10. The Convention expects and anticipates that each agency and institution will follow sound business practices in accounting for funds under its control and will maintain, as soon as practical, reasonable financial reserves to protect itself against a temporary failing to achieve anticipated annual revenue.

Section 11. The Convention recognizes that the acceptance of financial aid from non-Convention sources may affect the control of the Convention over its agencies and institutions; therefore, it reserves the right to determine the broad limits within which various types of such aid may be accepted by its agencies and institutions.

Section 12. The Convention recognizes the right of each Board of Trustees to determine for itself how reserve, endowment, or other funds shall be invested, but urges each Board to utilize the The Baptist Foundation of California to the greatest extent possible in developing an investment program through use of the Foundation services, provided that no Board of Trustees of Convention-sponsored agencies other than the Executive Board and the The Baptist Foundation of California, shall lend funds to churches or other Southern Baptist groups.

Section 13. The Convention binds itself and its agencies faithfully to apply and use all designated gifts for the purpose specified by the donor.

Section 14. Each agency of the Convention is hereby ordered and instructed to keep all trust funds sacred to the trust; and that they are not to be used even temporarily for any other purpose than the purpose specified.

ARTICLE VI. INCLUSION OF THE CONSTITUTION AND BYLAWS OF THE CONVENTION AND THE BYLAWS OF THE EXECUTIVE BOARD IN THE ANNUAL OF THE CONVENTION

The Executive Director of the Convention shall include the Constitution and Bylaws of the Convention and the Bylaws of the Executive Board of the Convention in each edition of the Convention's Annual.

ARTICLE VII. AVOIDANCE OF LEGAL ACTION

No action of the Convention shall be construed as authorizing its committees or boards to take any action that may be contrary to law.

ARTICLE VIII. AMENDMENT OF BYLAWS

These Bylaws may be amended at any regular or special session of the Convention by affirmative vote of two-thirds (2/3) of the Messengers present and voting. Amendments sponsored by the Executive Board shall be published in The California Southern Baptist at least one (1) month in advance of the meeting of the Convention.

Revised 10/19

BYLAWS OF THE EXECUTIVE BOARD CALIFORNIA SOUTHERN BAPTIST CONVENTION

ARTICLE I. GENERAL FUNCTIONS

Section 1. It is the function of the Executive Board to perform such duties and responsibilities as may be authorized by California Southern Baptist Convention including serving as the Convention *ad interim* and serving as the Convention's principal administrator of the ministries entrusted to it by the messengers of the Convention. The Executive Board shall, by resolution, enumerate its specific duties and responsibilities under the general delegations of responsibility by the Convention.

Section 2. Duties and responsibilities of this Board as set forth in the Constitution and Bylaws of the Convention shall be construed as incorporated in these Bylaws. The Board shall at no time authorize action contrary to the instructions of the Convention.

ARTICLE II. PERMANENT PLAN OF ORGANIZATION

Section 1. The plan of organization of the Executive Board, its committees and staff shall be as follows:

A. Standing Committees of the Executive Board

1. The Executive Committee shall consist of the chairperson of the Executive Board, the vice chairperson of the Executive Board, the chairperson of each Standing Committee of the Executive Board, one member-at-large and the Convention president. The chairperson of the Executive Board will serve as chairperson of the Executive Committee and as an *ex officio* member of all committees.

The committee shall:

- a. Recommend actions to be taken by the Executive Board functioning as the Convention *ad interim*.
- b. Recommend to the full Board action to be taken regarding the internal affairs of the Board, such as organization, methods, procedure and order of business
- c. Provide oversight to the development and operation of the strategic plan for the Convention. Monitor indicators for achievement.
- d. Upon recruitment and recommendation by the Executive Director, recommend to the Executive Board the election of staff members in Grade V and above.
- e. Serve as the personnel committee for Executive Board staff.

- f. Recommend annual salary adjustments for Executive Board staff in compliance with the salary administration plan of the Board.
 - g. Evaluate annually the performance of the Executive Director and report to the full Board.
 - h. During the last regularly scheduled Board meeting of the year, nominate to the Board the assignment of members for service on Special Purpose Committees.
 - i. Nominate to the Board five members for consideration on an Executive Director Search Team upon vacancy of that position. The Board will nominate an additional five members for consideration.
 - j. Affirm new associational directors of missions and report their affirmation to the Board.
 - k. Recommend changes and give oversight to the plan of organization of California Southern Baptist Convention, including agencies and institutions.
 - l. Recommend assignment or reassignment of ministry responsibilities among agencies of the Convention.
 - m. Receive reports and recommendations from Convention agencies. Present appropriate recommendations to the Executive Board.
 - n. Review and evaluate relationships among California Southern Baptist associations, fellowships and organizations. Recommend to the Executive Board actions designed to improve cooperation within these relationships.
 - o. Formulate annually that portion of the Executive Board report dealing with the actions of the committee.
2. *Business Services Committee* shall consist of at least five members. The committee shall:
- a. Give oversight to the general business services operations and practices of the Convention, including facilities management, risk management, information technology and human resources.
 - b. Review the report of the Business Services Team leader.
 - c. Develop and maintain Executive Board salary and benefit administration plan. Make recommended adjustments to the plan as needed.
 - d. Provide oversight to the contracting processes of Executive Board operations.
- e. Recommend annually general counsel for the Executive Board.
 - f. Establish, review and maintain the policies of the Executive Board and its committees as related to its operations, staff and ministries. Financial policies will be established, reviewed and maintained by the Finance Committee. Communication policies will be established, reviewed and maintained by the Communication Committee.
 - g. Establish, review and maintain the Executive Board personnel policy manual
 - h. Review and maintain policies of California Southern Baptist Convention as approved by Convention messengers.
 - i. Recommend broad policies of all types having general applicability to agencies of the Convention.
 - j. Formulate annually that portion of the Executive Board report dealing with the actions of this committee.
3. *Communication Committee* shall consist of at least five members. The committee shall:
- a. Establish, review and maintain a strategic plan for Convention communications. Monitor indicators for its achievement.
 - b. Review the report of the Communications Team leader.
 - c. Establish, review and maintain Executive Board communication policies related to its ministries, staff and the churches of the Convention.
 - d. Provide oversight to the Executive Board's public relations/marketing strategies, policies, activities and needs.
 - e. Establish, review and maintain policies guiding the Executive Board's website and other electronic and printed communication tools.
 - f. Track emerging trends in communications, public relations and marketing and establish, review and maintain policies to regulate their deployment.
 - g. Maximize the use of merging communication technologies and platforms to broaden the message of the Convention to its constituents and the public at large.
 - h. Serve as managing committee for editorial policies of the California Southern Baptist and other communication channels of the Executive Board and its ministries.

- i. Establish, review and maintain policies guiding exhibits and displays at CSBC events.
 - j. Provide oversight to the development and promotion of the Cooperative Program and the California Mission Offering.
 - k. Review and evaluate trends in public affairs. Identify basic problems and provide constructive solutions to be recommended for action by the Executive Board and/or the Convention.
 - l. Formulate annually that portion of the Executive Board report dealing with the actions of this committee.
4. *Finance and Budget Committee* shall consist of at least five members. The committee shall:
- a. Establish, review and maintain the financial policies and plans of the Executive Board. Ensure Executive Board financial policies and plans are in compliance with the financial plans established in California Southern Baptist Convention Bylaws.
 - b. Review the report of the Business Services Team leader.
 - c. Monitor the financial plan of the Convention and see that its policies are adhered to, and report any infraction to the Executive Board.
 - d. Recommend fiscal goals for Executive Board operations.
 - e. Determine total budget needs for Executive Board operations and ministries and present a budget to the Board for approval. The ministry portion of the budget shall be developed in cooperation with ministry team leaders.
 - f. Set the California Mission Offering goal in consultation with administration.
 - g. Recommend annually the outside financial auditing firm for the Convention.
 - h. Review and exercise surveillance of the general financial audit as the audit committee of the Board. Report to and apprise the Board of any financial concern.
 - i. Receive and review financial audits from The Baptist Foundation of California and California Baptist University and apprise the Executive Board of any areas of financial concern.
 - j. Recommend financial policies and specific goals concerning any action by agencies of the Convention seeking direct financial assistance in any form from churches.
- k. Formulate annually that portion of the Executive Board report dealing with the actions of this committee.
5. *Strategic Ministries Committee* shall consist of at least five members. The committee shall:
- a. Monitor the ministries of Executive Board teams, including the activities, opportunities and challenges in serving churches.
 - b. Monitor metrics established by each ministry team, including how team metrics intersect with the overall strategic plan of the Convention.
 - c. Provide oversight to the ministries of Jenness Park Christian Camp. Monitor metrics established by Jenness Park, including how their metrics intersect with the overall strategic plan of the Convention.
 - d. Formulate annually that portion of the Executive Board report dealing with the actions of this committee.
- B. Special Purpose Committees of the Executive Board
1. *Board Development Committee* shall have four members. The committee shall:
- a. Develop and maintain a profile detailing personal qualifications of potential Executive Board members.
 - b. Evaluate the current composition of Board membership to identify needed skills and experience.
 - c. Discover appropriate people to recommend to the Convention's Committee on Nominations for service as Executive Board members, including Board members eligible for a second consecutive term on the Board. Receive from the Executive Director recommendations regarding potential Board members.
 - d. Collaborate with the Executive Director and Executive Board chairperson in developing and conducting orientation for new Executive Board members.
 - e. Determine and recommend ongoing development training to enhance the skills and performance of Executive Board members.
 - f. After having allowed members to indicate a preference, nominate to the Board newly elected Executive Board members, and members returning for a second term, to an assignment for service on a Standing Committee.

- g. Recommend to the Board persons to fill interim vacancies. Communicate these decisions to the Convention's Committee on Nominations.
 - h. Formulate annually that portion of the Executive Board report dealing with the actions of this committee.
2. *Convention Membership Committee* shall have three members. The committee shall:
- a. Establish, review and maintain policies and procedures determining affiliation with the Convention.
 - b. Communicate information regarding the affiliation process and procedures through regular Convention communication channels.
 - c. Cooperate with California Southern Baptist associational directors of missions to coordinate and streamline the application processes for affiliation.
 - d. Review applications of churches seeking affiliation with California Southern Baptist Convention. Recommend churches for affiliation to the Executive Board or to the Convention's annual meeting.
 - e. Formulate annually that portion of the Executive Board report dealing with the actions of this committee.
3. *Strategic Resources Committee* shall have three members. The committee shall:
- a. Assess and provide oversight to the overall strategic financial needs of the Convention and bring appropriate recommendations to the Board.
 - b. Provide oversight to the policies and strategies for the Office of Strategic Giving and receive regular ministry reports from the director.
 - c. Provide oversight to the investment strategies of Convention assets and bring appropriate recommendations to the Board.
 - d. Formulate annually that portion of the Executive Board report dealing with the actions of this committee.

Section 2. Ministry Responsibility of the Executive Board:

- A. Administration
- B. Evangelism and Missions
- C. Church Planting
- D. Church Revitalization
- E. Small Church
- F. Disaster Relief and Jenness Park
- G. Communications
- H. Strategic Giving
- I. Business and Financial Services

Section 3. The Board may, at its discretion, either as a Board or through one of its Standing Committees, use special committees for limited purposes that can be completed in one year or less. Such committees shall not assume jurisdiction over responsibilities assigned to Standing Committees unless expressly directed by the Executive Board.

Section 4. The Executive Board shall not take action on any motion from the floor in any committee's area of responsibility not previously considered by the appropriate committee, but shall refer it to the committee for action or recommendation.

Section 5. The corporate officers of the Executive Board shall be Chief Executive Officer/Executive Director; Chief Operating Officer/Associate Executive Director; Chief Financial Officer/Business Services Team Leader; and Corporate Secretary/Associate Executive Director.

ARTICLE III. MEETINGS

Section 1. The Executive Board shall hold a minimum of two meetings annually. The Board shall, by resolution, establish a definite time, date and place for each meeting. The Board may hold such other meetings as it deems necessary. The Executive Committee shall meet more often if needed.

Section 2. The first regularly scheduled meeting of the Board following the CSBC annual meeting shall be deemed the annual organizational meeting for the purpose of selecting committees and chairpersons, as well as setting up other needed organization not expressly provided for elsewhere in these Bylaws and for the conduct of regular business of the Board. Interim vacancies on any Board of the Convention may be filled at any meeting, but such appointment shall be valid only until the next annual meeting of the Convention.

Section 3. The Executive Board shall at the last regularly scheduled meeting of the year, elect by nominations from the floor the chairperson and vice chairperson of the Executive Board. The term of office for the chairperson shall commence at the conclusion of the CSBC annual meeting and shall be for one year with the option of election for two additional years, not to exceed three successive years. A member serving as chairperson the last year of their first term on the Executive Board may be reelected as Board chairperson, if eligible, contingent on being reelected to the Executive Board during the CSBC annual meeting. Should the chairperson fail to be reelected to the Board, the vice-chairperson automatically becomes chairperson and a new vice-chairperson will be elected at the January Board meeting.

Section 4. The chairperson of the Executive Board may, for good cause, call the Board to special meetings.

Section 5. Fifty-one percent (51%) of the elected membership of the Board or committees shall constitute a quorum for the purpose of conducting business. The minutes shall always indicate the presence of a quorum at the opening of any business session.

Section 6. In the event a member is absent three consecutive regular Board meetings, that membership is automatically vacated.

Section 7. The Board chairperson may, for good cause, call for an electronic ballot by members at times other than during regularly scheduled meetings. The procedure for such balloting shall be established in Executive Board policy that complies with California Corporations Code.

ARTICLE IV. COMMITTEES

Section 1. Committees authorized in Article II of these Bylaws shall answer to the Board. The Executive Board may, however, delegate responsibility to a committee to act in the name of the Board for specifically defined purposes.

Section 2. The Executive Committee shall be composed of the Board chairperson, vice-chairperson, the four Standing Committee chairpersons, member-at-large and the Convention president. The chairperson, vice-chairperson and member-at-large shall be elected by nomination from the floor by the Board during plenary session.

Section 3. No member shall serve on more than one Standing Committee. All Board members are required to serve on their Standing Committee for the term to which they are elected. The Board chairperson shall serve as an ex officio member of each committee.

Section 4. The Board Development Committee will nominate new members to Standing Committees for election by the Board, though members will be invited to express a preference. After consultation with the Executive Committee and the CSBC Executive Director, the Executive Board chairperson shall appoint a chairperson for each Standing Committee. Each Standing Committee shall elect a vice-chairperson during the annual organizational meeting of the Executive Board. Each Standing Committee shall have at least five members. Standing Committees report to the Board through the Executive Committee.

Section 5. All Special Purpose Committee members will be nominated by the Executive Committee and elected by the Board during the September meeting, but only after members have been given an opportunity to express a willingness to serve. The Executive Board chairperson shall appoint chairpersons for Special Purpose Committees. Each Special Purpose Committee shall elect a vice-chairperson during the annual organizational meeting of the Executive Board. Members of Special Purpose Committees must serve on a Standing Committee. Special Purpose Committees shall have three members, with the exception of the Board Development Committee, which shall have four members, one from each of the four Standing Committees. Term of service on a Special Purpose Committee shall be no more than four consecutive years. Special Purpose Committees shall report directly to the Board.

Section 6. The Executive Director of the Board shall serve as an ex officio member without vote on each Board committee and the Executive Board. He shall see that accurate minutes are maintained for all committee sessions

and for all plenary sessions of the full Board, and may appoint appropriate staff to assist in the discharge of his duties.

Section 7. Each committee shall be responsible for reporting to the Executive Board at each regular meeting.

Section 8. Between the annual meeting of the Convention and the annual organizational meeting of the Executive Board, the chairperson of the Board, for good cause, is authorized to convene a meeting of any Board committee and to preside.

ARTICLE V. THE EXECUTIVE DIRECTOR

Section 1. The Executive Director shall serve as chief executive officer of the Executive Board. He shall be responsible for providing executive vision, direction and leadership to all ministries assigned to the Executive Board. The Executive Committee shall formulate and the Executive Board shall approve responsibilities of the Executive Director, except the committee itself shall not assume any executive or administrative functions.

Section 2. The Executive Director shall be elected by the following procedures:

- A. In the event vacancy of the office of the Executive Director occurs, the associate executive director shall assume the responsibilities of the office until a successor is elected by the Executive Board.
- B. A search committee of seven members of the Executive Board shall be elected by secret ballot. The Executive Committee will present to the Board five search committee nominees representing the diversity of the Convention. The Board will nominate from the floor five additional persons. The 10 nominees will be presented to the Board for election. The seven persons receiving the most votes will serve as the search committee. No alternates will be designated for service on the search committee. The chairperson shall be elected by the Board after the seven persons have been selected. The chairperson of the Executive Board shall serve as an ex officio member with voting privileges.
- C. The search committee shall seek input from a variety of sources, including, but not limited to, leadership from various entities and fellowships within California Southern Baptist life. Consideration also should be given allowing non-Executive Board leaders to serve as non-voting advisors/consultants to the search committee. The committee should also consider seeking professional assistance in the search process.

Section 3. The Executive Director shall serve as the staff liaison to the Executive Board and all its committees. In performing this function, the Executive Director is expected and directed to utilize all talents available to provide the best possible assistance and advice for the Executive Board.

Section 4. The Executive Director shall serve as the Chief Executive Officer of the Executive Board. The Executive Board shall hold the Executive Director responsible to fulfill the following specific duties and responsibilities:

- A. Formulate and recommend to the Executive Committee overall Convention strategic objectives for its ministries.
- B. Formulate and recommend the basic objectives and goals for Executive Board ministries.
- C. Formulate and recommend the organization and working relationships among agencies of the Convention.
- D. Serve as the principal staff advisor to the Executive Board and liaison to all Convention committees.
- E. Formulate and recommend the basic framework and modification of the plan of organization of the Executive Board and its staff.
- F. Direct the ministries of the Executive Board through delegation of responsibility to staff subordinates.
- G. Appraise overall progress of Executive Board ministries and make recommendations to achieve desired ministry outcomes.
- H. Recommend basic administrative policies and procedures for the ministries of the Executive Board.
- I. Appraise the effectiveness of key members of the Executive Board staff.
- J. Recommend the election of staff needed to fulfill Executive Board ministries and operations.
- K. Represent the Executive Board, Convention and denomination in an ethical manner.
- L. Formulate the best means for working with denominational entities, fellowships and groups that achieves the desired outcomes of the Board and Convention.

Section 5. The Executive Director shall prepare and submit for approval to the Executive Board a chart of the organization of the Executive Board and its staff. He shall maintain it, reflecting changes as they may be authorized by Executive Board action.

ARTICLE VI. AMENDMENTS

Section 1. These Bylaws may be amended at any regular meeting of the Board provided:

- A. Committee-sponsored amendments are announced at the preceding meeting of the Board, or submitted in writing to Board membership at least two weeks in advance of the regular meeting at which they are to be considered.
- B. Proposed amendments from the floor during a regular meeting of the Executive Board will be acted upon at the next regular meeting.

Section 2. All amendments must receive a two-thirds (2/3) majority of those present and voting for approval.

(Adopted September 12, 2019)